

November 29, 2018
TBYC – Annual General Meeting
7pm, Mission



Attendance: Paul Morralee, Hugh Briggs, Lesley Dell, Jim Heald, Shannon Whale, Vic Miller, Terry Cano, Chris Winn, Bob Vander Ploeg, Rowan Seymour, Don Parker, Tyson Derouard, Eric Hansen, Rene St. Jaques, Joe Lark, Ross Bailey, Daniel Dimond, Chris Bailey, Kevin Sidiar, Bruce Hansen, James Gracey, Will Fredrickson, Andrew Haill, Kathleen Michelchuk, Geoff Hall, Lindsey Niskala, Jim Massey

1. Acceptance of Agenda

Renee and Andrew Haill moved and 2nd. Accepted by majority.

2. Approval of 2017 AGM Minutes

Hugh and Tyson moved and 2nd. Accepted by majority.

- A request that in the future minutes be sent out in advance of the meeting, enable people to review them in completion.

3. Correspondence

- None

4. Accountant's and Treasurer's Report – Rowan Seymour

a) Report from Accountant (MNP) for year ending November 30, 2017, attached.

- a. The format has changed to a statement of financial position, in the past a test was done on several line items to verify account was sound, however since we haven't changed our accounting procedure MNP suggested that we move to this format, saving TBYC \$1600/year.
- b. We are accumulating access over time, and this will be reviewed by the board in the following year. As a not for profit, this is something we should cognizant of this.
- c. There was a one year overlap from the CN station and the Miles street office. This is only used for accounting purposes.
- d. How much of our assets are from the one time payout received previously and how much is received from membership fees? Is there a plan for the club to re-establish a presence at the marina? The answers to which cannot be presented right now.
- e. If there are plans for different developments in the club, could we put it towards, Funds are allocated from our reserve funds that we build up for certain club items. From 2012 \$275,000 to \$326,000, so now we have in excess of \$400,000. We need to allocate money towards a project we need to create a reserve in order to do so. As we continue to increase our net assets we need to make sure we operate as a not for profit.

b) Current state report (Motion to accept the Treasurers Report: Moved by Rowan Seconded by Terry, Carried

c) We review every year which accounting firm does this service for us. We looked at smaller firms last year, which resulted in MNP reviewing our required services and providing an option that gave us \$1600 in savings. We cannot have members do the accounting for us for volunteer hours as this would be a conflict of interest. Motion to retain MNP as accounting firm for next year. Moved by Rowan Seconded by Don. Carried

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5. Annual Committee Reports

a) Commodore Report – Paul Morralee

- There are many benefits of being a member of the club. One is the knowledge of others in how to work on your boats. Another is the social aspect, the bulletin, social events such as pier parties which bring more people into the club. The breakfast which brings young and old together. On the water rendezvous that bring people together connecting with different areas. The Silver Islet anniversary, the Senora, this annual event connects people across the water, providing economic development. The new crew program that brought in new sailors acclimatizing them to the water.
- As for the racing program, it's full with 20 boats in of our 220 members, the Canada mayor's cup, the Wednesday night races, this is a great promotion of our club. The international races with Bayfield. It's also about what we can do for the community. Camp Quality, we had 40 members participate. We collected food for the RFDA, showing how active we are in the community. I have really enjoying being your Commodore, I look forward to the challenges that will be faced in the future. We need to remember that a lot of the things that happen for this club are a result of the members of the board that not only attend monthly meetings, but work hard behind the scenes to get things done.

b) Membership – Don Parker

- No new members to vote in tonight.
- Twelve new members were brought in last year, with one pending.
- There were two who applied but didn't respond to our emails.
- We have approximately 220 members, the number of new members compares to last year, usually with half in the spring and half in the fall.

c) Social Committee – Shannon Whale

- Comment from the floor is that all these social events are great for the club, and the money spent was well worth it. Encourage to spend and do more.

d) Public Relations – Eric Hansen

- Public relations at TBYC is concerned with coordinating communication to the public and to membership. To this end the PR Chair fields the majority of inbound communication originating from external third parties and is also responsible to coordinate member-facing communication through the TBYC website, Facebook pages and etc.
- PR is also responsible for the ongoing administration, maintenance and development of the TBYC member web-site, which can entail direction to programmers, web-host

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companies and the like. The routine day to day management of these tasks is well established and running smoothly.

- There have been no significant PR initiatives this year aside from some public awareness advertising purchased in the Walleye and Bayview magazines. Specifically, TBYC had advertisements running every second month in the Walleye and in the Spring and Summer editions of the Bayview magazine.
- An activity that PR was involved in, as a side effect managing the TBYC website and other media portals, was a pilot project undertaken to setup a PayPal account to in-turn allow online purchase of Close of Nav tickets. The pilot work well and in future we expect to set up PayPal purchase links on the TBYC website to allow purchase of swag items such as burgees and possibly also Associate Memberships.
- Comment from the floor, the Bayview magazine ad, it was not clear that it was for the TBYC. Perhaps the font needed to be bigger or bolder. The ad was supposed to convey we are a diverse club and that we are the only launch and haul facility along the Northshore. We will reviewing the media prior to printing next year to ensure it stands out.
- Do we have any way of tracking feedback on our advertising? No, there is no way to track it and I haven't heard of it. The objective isn't to attract more members, it's for public awareness, the community, City council. We want them to know who we are and what we do. These decision on advertising is made my board.

e) Launch & Haul – Frank Negro

- No report
- Daniel Dimond learned how to operate the lift this year. It would be great to have 1-2 more people learn this as well.
- There is no formal development plan to train, however we do need this to happen. There aren't a lot of formal training opportunities for operating the lift a lot is currently done through trial and error. We will need to review to see if this falls under crane training. Daniel will look into this further and provide information to the board.

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f) Docking – Jerry Tichy

- No report
- Vic Miller, filled Jerry position this past summer, by helping out build and put in some of the newer docks. One dock was rebuilt, took away 2 old docks, and put in 1 new dock. There is only one dock left to put in, but there is more work required in the water and it could not be completed this fall.
- Most of the docks are in pretty good shape and will continued to be improved. Some need more repair than others. There always seems there is work to be done on the piles as a result of the tug work in the spring.
- There are a number of discussions, with what can be done with funds to expand along the north side.

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- The club has been working well together, especially with long term planning and if we keep doing what we've been doing and improve upon the past will give the membership what they require.
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- g) Storage – Tim Radul
- Nothing to report, except a note... next year the yard will clean up even nicer
- h) Bulletin – Tyson Derouard
- Have been working with 11x17 web design to transform the bulletin into a block style on our website, enabling the directors to post. Members can send in items to Tyson and he can post to the website, facebook or email. The finishing touches are being put on how this will work so encourages everyone to send him content for the next stage.
 - For those who don't have access to a computer, there is a plan for these individuals, this will be the second phase. We are moving away from printed material but continue to post on the board in the clubhouse.
- i) Mission Clubhouse – Jim Heald
- The clubhouse is in good shape, our members have been making good use of the club with numerous private functions.
 - One complaint is that the dishwasher isn't utilized by members frequently enough.
 - Approximately \$300 was spent on supplies. We encourage people to make use of it and there are already 3 more bookings.
 - A commercial dishwasher and a commercial stove would make the kitchen more functional especially for the breakfasts and rentals.
- j) Marina Advisory Committee – Chris Winn
- Report attached.
 - The committee boat dock might be removed, as there are two docks there. The extra pier two dock would then be cut up and put at the launch ramp.
 - If the COTB is looking to save money, the fish cleaning station is an example of poor spending habits which could have been executed differently to be more efficient.
 - The dingy dock is also being replaced.
- k) Racing Fleet Captains Report – Bob Vander Ploeg
- Report Attached.
 - In addition to the race committee, thank you to Eric Hansen, Daniel Dimond, Jeff Hall for helping with various race related work.
- l) Facilities Report – Richard Matheson
- Report attached.

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Motion: To accept committee reports as presented moved by Bob, and seconded by Vic, Carried

6. Old Business

- a) LSMCA – Rene St. Jacques
- Paul Moralee is Chair.
 - NMCA Stephan Dicks is Site Manager based out of Nipigon.
 - NMCA meetings are generally twice a year
 - Within 5 years Parks Canada will begin production of Draft Management Plan and stakeholders consultation will occur
 - 2018 saw 26,000 visitors to park
 - Have a larger focus on youth engagement in park
 - Interpretation panels have been installed at 9 sites and have been expanding thru season
 - Parks Canada working on a Regional Tourism project with Tourism Northern Ontario
 - A new 22 foot ridged hull inflatable was acquired and has been active in the park allowing staff access throughout park
 - A new Parks Canada building will be built in Nipigon further initiatives are happening
 - Ongoing conversations are happening with regards to Safe Harbours and dealing with present Saunas
 - Mooring balls, have there been any comments with the existing mooring balls, a study is just being completed with access points, from this they will develop methodologies with docking and moorings. So this is all up for discussion and a plan will be made within the next three months.
 - Several organizations including the Silver Islet Yacht Club and the Silver Islet campers Association, have formed the Silver Islet Safe Harbours Commission, and are discussing with Department of Fisheries and Oceans regarding the Silver Islet dock and having a project shovel ready for April 1st. The new structure will consist of sheet piles and floating docks, but the details are still to be worked out.

7. New Business

- a) Comment from Andrew Hall:
- a. As we look for directors lets also look for a committee of support to help these directors
 - b. Yard issues:
 - i. The club take a policy that all equipment on site be identified so that we know who owns what, so that if issues occur the rightful owner be contacted easily in a timely manner
 - ii. Every mast should have the boat name written on the bottom of it.
 - iii. There are a few people who aren't operating within the policies and procedures of the yard. This could be listed on the invoice sent out. This information is given to new members. For those that repeatedly don't adhere, a fee structure for the rectifying these issues.

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- c. Docking at present is people are using what dock is open, perhaps a marking system to mark occupied docks so people know what docks are open and available, especially during the haul out season. This would be more effective than updating a paper list. One suggesting is a plaque, one side green, the other side red placed at the end of every dock.

The club will move forward with these comments, and acknowledges there are issues and will continue to make improvements.

- b) Invoices and statements, need to be more detailed so members know what they are for. This is especially confusing for new members. Richard will add more comments on invoices and there will be itemization making it clearer. The next phase in re-developing the website is showing on the website whether you are in good standing.
- c) Next year there will be a couple of races from the Mission Clubhouse.

8. Board Elections

- a) Nominating Committee Report
There are 6 positions turning over and 9 midterm. Membership,
- b) Nominations from the Floor

Two Year Terms

- Motion that Craig McDonald be the Membership, Moved by Jim Heald Seconded by Tyson Derouard, Carried
- Motion that Jerry Tichy be the Docking, Moved by Andrew Hail Seconded by Rowan Seymour, Carried
- Motion that Chris Winn be the Marina Advisory Committee, Moved by Hugh Briggs Seconded by Shannon Whale, Carried
- Motion that Bob Vander Ploeg be the Fleet Captain, Moved by Daniel Dimond Seconded by Jamie Gracey, Carried
- Motion that Rowan Seymour be the Treasurer, Moved by Don Parker Seconded by Hugh Briggs, Carried
- Motion that Tim Raduel be the Storage, Moved by Tyson Derouard Seconded by Andrew Dimond Carried

One Year Term

- Motion that Eric Hansen be the Public Relations, Moved by Andrew Hail Seconded by Don Parker, Carried
- Motion that Jim Heald be the Club House, Moved by Shannon Whale Seconded by Don Parker, Carried
- Motion that Terry Cano be the Past Commodore, Moved by Daniel Dimond Seconded by Shannon Whale, Carried

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- Motion that Lesley Dell be the Secretary, Moved by Shannon Whale Seconded by Vic Miller, Carried
- Motion that Vic Miller be the Rear Commodore, Moved by Don Parker Seconded by Shannon Whale, Carried
- Motion that Hugh Briggs be the Vice Commodore, Moved by Chris Winn Seconded by Rowan Seymour, Carried
- Motion that Paul Morralee be the Commodore, Moved by Andrew Haill Seconded by Don Parker, Carried
- Motion that Frank Negro be the Launch and Haul, Moved by Daniel Dimond Seconded by Don Parker, Carried

9. Annual Motions

- a) Motion to: Thank last year's executive for their time and services to the Club. Moved by Kathleen, Seconded by Andrew. Carried.
- b) Motion to: Approve the Board to carry out actions and business for the coming year as necessary to manage the affairs of the club on behalf of the general membership. Moved by Andrew seconded by Daniel, Carried.

11. Motion to adjourn

Moved by Vic. Accepted by majority.